

UPPER AUGUSTA TOWNSHIP

Department of Code Enforcement

COMPLAINT FORM

This form is to be used to file any complaints to the Code Enforcement Officer. It must be filled out in its entirety. All complaints will be kept confidential and no names will be released UNLESS the violation goes to a court-of-law or municipal hearing, in which case the complainant may be called to testify.

DATE OF COMPLAINT: _____

COMPLAINANT'S NAME: _____

COMPLAINANT'S ADDRESS: _____

COMPLAINANT'S PHONE NO.: _____

COMPLAINANT'S EMAIL ADDRESS: _____

NAME OF ACCUSED VIOLATOR (If known): _____

PROPERTY ADDRESS OF ACCUSED VIOLATOR:

COMPLAINT (Please be specific and detailed. Use back of page for extra space.):

Signature of person submitting complaint
(Must be signed – Anonymous complaints will not be investigated.)

DO NOT WRITE BELOW THIS LINE

CODE ENFORCEMENT FINDINGS: DATE INVESTIGATED: _____

FINDINGS AND ACTION TAKEN:

INVESTIGATING CODE ENFORCEMENT OFFICER: _____