

**UPPER AUGUSTA TOWNSHIP ZONING HEARING BOARD  
NORTHUMBERLAND COUNTY, PA**

**APPLICATION FOR SPECIAL EXCEPTION NO. \_\_\_\_\_**  
(Section 1113)

**GENERAL INFORMATION**

Name of Applicant(s) \_\_\_\_\_

Address \_\_\_\_\_

Telephone No. \_\_\_\_\_ Application Date \_\_\_\_\_

Name of Landowner of Record \_\_\_\_\_

Subject Property Address \_\_\_\_\_

Subject Property Zone \_\_\_\_\_

Requested Use (Section No. \_\_\_\_\_) \_\_\_\_\_

Name, address and telephone of representative or consultant \_\_\_\_\_

**ADDITIONAL REQUIREMENTS** (Include 3 copies of each of the following).

- \_\_\_\_\_ 1. Written report providing all of the information required by Sections 1113 of the Zoning Ordinance;
- \_\_\_\_\_ 2. Listing of names and addresses of adjoining property owners, including properties directly across a public right-of-way;
- \_\_\_\_\_ 3. Ground floor plans and elevations of proposed structures;
- \_\_\_\_\_ 4. A scaled site plan, with sufficient detail and accuracy to demonstrate compliance with all applicable provisions of the Zoning Ordinance; and
- \_\_\_\_\_ 5. A written description of the proposed use in sufficient to detail to demonstrate compliance with all applicable provisions of the Zoning Ordinance, including the following:
  - \_\_\_\_\_ A. Each of the Specific Criteria attached to the requested special exception as listed in Article 4 of the Zoning Ordinance;
  - \_\_\_\_\_ B. The Zone requirements in which the subject property is located (e.g., setbacks, lot area, lot width, lot coverage, height, landscaping, etc.);
  - \_\_\_\_\_ C. The General Provisions requirements listed in Article 3 of the Zoning Ordinance (e.g., vehicular access, off street parking and loading, signs, screening and landscaping, etc.)

**FEES**

A deposit fee for a Special Exception Hearing is \$ 500.00 pursuant to Section 1040 of the Zoning Ordinance and the applicant shall be required to pay all public notice and advertising costs plus the applicant shall pay for one-half (1/2) of the stenographer's appearance fee.

**SIGNATURE**

I hereby certify that the information submitted is in accordance with this application is correct, and I further agree to pay for those costs outlined above.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

**ADMINISTRATION**

Date Application Accepted \_\_\_\_\_ Total Costs \_\_\_\_\_

Dates Advertised (two successive weeks no more than 30 and no less than 7 days before hearing)

\_\_\_\_\_  
Property Posting (at least one week before hearing) \_\_\_\_\_

Date of Hearing (within 60 days of application) \_\_\_\_\_

Date of Decision (within 45 days of last hearing) \_\_\_\_\_

Decision \_\_\_\_\_

\_\_\_\_\_  
Conditions of Approval \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
**Chairman**

\_\_\_\_\_  
**Vice Chairman**

\_\_\_\_\_  
**Secretary**